

EAST WORLINGTON PARISH COUNCIL

Locum Clerk: Mrs P. Clapham, Penton Chapel, Christow, Exeter, Devon, EX6 7NP. Tel 01647 253066
Email:

28th April 2021

To Members of East Worlington Parish Council.

You are hereby summoned to attend a Virtual Meeting of East Worlington Parish Council, to be held **on Thursday 6th May 2021 at 7.30pm for the purpose of transacting the following business.**

Members of the public and press are invited to attend the meeting.

Penny Clapham

Penny Clapham BA (Hons) PSLCC
Locum Clerk to the Council

<https://us02web.zoom.us/j/82745698933?pwd=Ui9raDNmSE02d3lyNGFNbXQzVFF5Zz09>

ANNUAL PARISH MEETING

Followed by the

ANNUAL COUNCIL MEETING AGENDA

1) Election of Chairman

- a) Invite nominations and elect a Chairman for the year.
- b) Receive the Declaration of Acceptance of Office by the Chairman

2) Election of Vice Chairman

3) Confirm appointment of signatories for cheque payments and authorised internet bank payments.

4) Appointment/Confirmation of Committees

- i. HR Committee
- ii. Finance Committee

5) PUBLIC DISCUSSION

An opportunity for members of the public to make representations, answer questions and give evidence in respect of any item of business on the agenda, or any matter of interest to the parish. The period of time designated for public participation shall not exceed 15 minutes. (Standing Orders 3e and 3f).

Reminder that members of the public are not allowed to raise issues when Council is in committee.

6) Apologies For Absence:

7) Declarations Of Interest: In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at North Devon District Council within 28 days of the change.

8) Minutes – to approve the Minutes of the meeting held on the 22nd April 2021.

9) Recruitment of a Clerk – to receive any updates available as advertising has been put in place.

10) Transfer of Land –

11) Certificate of Exemption – to agree that East Worlington Parish Council are exempt from a limited assurance review, gross income and expenditure being below £25,000.

12) Internal Audit Report – to consider the internal audit report as submitted by Hania Lee, internal auditor and take action as necessary.

13) Annual Governance Statement – to consider and agree the annual governance statement.

14) Annual Accounting Statement – to consider and agree the annual accounting statement.

15) PLANNING

Planning Applications – North Devon District Council has asked for comments from the Parish Council on the following planning applications:

16) FINANCE

Expenditure	HMRC overdue account for S. Squires	£47.40
	Lee Accounting internal audit	£108.00
	Locum Clerk expenses to 28 th April	£360.00

Income	First half precept	£2052.50	DD
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Bank Reconciliation and Statement, for information
Council to resolve to accept the accounts.

Grant application – to consider the request for a grant from the Parish Hall.

Clerk's report -

Councillor's reports and External Meetings attended (for information only)

Items for Information - The next council meeting will be on Thursday tba 2021 at 7.30pm

Email Circulation