

EAST WORLINGTON PARISH COUNCIL

Locum Clerk: Mrs P. Clapham, Penton Chapel, Christow, Exeter, Devon, EX6 7NP. Tel 01647 253066
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17th November 2021

To Members of East Worlington Parish Council.

You are hereby summoned to attend a Meeting of East Worlington Parish Council, to be held **on the 23rd of November 2021 at 7.00pm for the purpose of transacting the following business.**

Members of the public and press are invited to attend the meeting.

Penny Clapham

Penny Clapham BA (Hons) PSLCC
Locum Clerk to the Council

AGENDA

1A) Co-option to Council -

1) PUBLIC DISCUSSION

An opportunity for members of the public to make representations, answer questions and give evidence in respect of any item of business on the agenda, or any matter of interest to the parish. The period of time designated for public participation shall not exceed 15 minutes. (Standing Orders 3e and 3f).

Reminder that members of the public are not allowed to raise issues when Council is in committee.

2) Apologies For Absence:

3) Declarations Of Interest: In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at North Devon District Council within 28 days of the change.

4) Matters raised by the Chairman (for information)

5) District and County Councillor Reports -

6) Minutes – to approve the Minutes of the meeting held on the 28th September 2021.

7) Grants –

- i. Village Hall
- ii. Churchyard
- iii. North Devon Records Office

To consider and agree actions and associated expenditure with reference to the above-named grants.

8) Budget for 2022/2023 – to consider the pre-budget workings as submitted to this Council. To resolve to agree the budget, or if not possible, to postpone agreement to the January meeting.

9) Queen's Diamond Jubilee weekend – Cllr. Rhodes to report.

10) Parish Snow Plan – to receive information and update this plan.

11) Land Transfer – Cllr. Smyth to update.

12) PLANNING

Planning Applications – North Devon District Council has asked for comments from the Parish Council on the following planning applications:

- i. 74351 Prior approval for change of use of agricultural building to 2 dwellings (ClassQ), Thorndon Farm, East Worlington.

13) FINANCE

Expenditure	Locum Clerk September & October expenses	£305.90	BACs
	DALC finance training for Cllr. Smyth	£36.00	BACs

Income

Bank Reconciliation and Statement, for information
Council to resolve to accept the accounts.

14) Privacy Policy & Statement – to resolve to accept the updated policy and statement so that they can both be posted to the website.

15) Internal Control Policy – to resolve to accept the updated policy as circulated prior to this meeting.

16) Complaints Policy – Updated and to be adopted.

17) Financial Regulations – to check highlighted updates, to agree and adopt these regulations.

18) Clerk's report-

- i. The Standing Orders and the Publication Scheme have been updated and published on the Council's website.

Items for Information - The next council meeting will be on Thursday 2021 at 7.00pm - tba

Email Circulation

DALC Newsletter 59 (sent 11/10)	Roadmap Highways Newsletter (sent 18/10)
DALC Newsletter 60 (sent 18/10)	NALC Chief Executive's Bulletin (sent 01/11)
DALC Newsletter 64 (sent 01/11)	DALC Newsletter 67 (sent 10/11)