

East Worlington Parish Council

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Draft: Minutes of the H.R. Committee Meeting held on Wednesday 23rd October 2024 at 6pm in the Parish Hall.

Cllrs Present: Cllr Andy Bell (Lead) & Cllr Barnabus Hurst-Bannister.

Also present: Alice Turner (Clerk)

Business Transacted.

1.1.24: Welcome including arrangements for Minute taking and separate note taking for the confidential report for the Council. (Lead)

Cllr Bell opened the meeting and agreed to draft the confidential report for the Council, the Clerk agreed to take the formal Minutes.

2.1.24 Apologies for absence: (Lead)

Resolution to approve apologies (with reasons) made prior to the meeting.

Apologies were received from Cllr Pankhurst (prior commitment) Cllr Bell proposed that the HR Committee approve the absence of Cllr Pankhurst (prior commitment), seconded Cllr Hurst-Bannister. All in Favour – Motion Carried. *RESOLVED*

3.1.24 Declarations of Interest. (Lead)

No interests were declared at this time.

4.1.24: Minutes of the Last Committee Meeting.

To consider and approve the Minutes of the [HR Committee Meeting held on 18th May 2024](#). Cllr Bell proposed that the HR Committee approve the Minutes of the HR Committee Meeting held on 18th May 2024 as a true and accurate record, seconded Cllr Hurst-Bannister. All in Favour – Motion Carried. *RESOLVED*

5.1.24: Confidential items (PART II) Public Bodies (Admission to Meetings) Act 1960 s1 (2).

- a) **Resolution required to move the Committee into Part II due to Confidential Employment matters to be discussed.**
Cllr Bell proposed that the HR Committee move to Part II due to Confidential Employment to be discussed, seconded Cllr Hurst-Bannister. All in Favour – Motion Carried. *RESOLVED*
- b) **To carry out the Clerks Annual Appraisals including Clerks Hours and Workload.**
- c) **To discuss/review the Clerk's return to work arrangement.**
- d) **The Lead to return the meeting to public session to hear resolutions.**
No resolutions made.

There being no other business, the Lead closed the meeting at 7.35pm.

Signed: _____ **Date:** _____